

MAINTENANCE TECHNICIAN

To assist and perform a wide variety of building maintenance activities to improve the function and appearance of county buildings and facilities; maintenance to include but not limited to plumbing, electrical, structural, heating, and cooling systems of the buildings; to assist with painting and perform light construction on county buildings and facilities as required.

RESPONSIBILITIES AND DUTIES

- Receive general supervision from Maintenance Supervisor and County Judge
- Assist in maintaining the plumbing electrical structural, heating and colling systems of county building and facilities, change light bulbs, minor repairs.
- Gather and dispose of trash in county buildings and facilities.
- Use various power tools and supervise others in their use.
- Move furniture, boxes, and related materials, when necessary; set up tables and chairs.
- Clean and repair maintenance equipment
- Fabricate items to be constructed.
- Ensure the adherence to safe work practices and procedure.
- Lawn maintenance
- Repairing broken or leaking plumbing to avoid water damage and restore full use of water fixtures.
- Fixing potential safety hazards to avoid injuries.
- Developing and implementing preventative maintenance procedures.

SKILLS AND QUALIFICATIONS

- Plumbing knowledge to address leaks, clogs, or drainage problems.
- Electrical wiring capabilities
- Carpentry ability to handle minor repairs around the building.

- Groundskeeping, building and facility lawns and other outdoor areas in need of maintenance.
- Interpersonal skills to interact with employees.
- Physical stamina to handle a full shift of being active.

REQUIREMENTS

- A minimum of 2-year experience in a similar role.
- High School Diploma
- Advanced understanding of general maintenance procedures and techniques
- Effective problem-solving abilities

ABILITIES

- Work independently in the absence of supervision
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing
- Establish and maintain effective working relationships.

WORKING CONDITIONS

Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following: walking, standing, lifting, and carrying heavy materials, climbing ladders, operating assigned equipment.

Effectively handle work environments and conditions which involve exposure to various weather conditions, exposure to dust and dirt, traveling from site to site, high pace workplaces.